

Centre DIRECT

Job Description

Position Title: **Block Project Supervisor**

No of Positions: **4**

Reporting Line: **Program Manager / District Enrolment Coordinator Cum M&E**

Location: Sheikhpora (Bihar)

About Centre DIRECT:

Centre DIRECT believes in empowering women, adolescent, children & youth, they will contribute in Nation's development in near future. Centre DIRECT envisages an organisation and just society where empowered women, adolescents & youth live healthy life. Centre DIRECT envisages an organization for transmitting of valuable knowledge with emphasis on human resource and social development. Enhancing and empowering women, adolescents & youths through education can thus enable them to live with dignity and self-reliance cutting across the barriers of customary biases and prejudices, social barrier of caste, class, gender, occupation and institutional barriers that prevent them from taking actions to improve their state both at the individual and collective level. We had successfully implemented many programmes 30 years across Bihar.

Our main focus is to empower women so much so that they can participate not only in the decision-making process, but in the planning and execution part too. We have worked in the direction of dissemination of information and capacity building. Centre DIRECT is working as a catalyst between all sections of the society in empowering women and to mainstream innovative initiatives through Community mobilization and advocacy to bring about desired change in women adolescent and children. We are trying our best to improve basic education, prevent the spread of disease, increase access to clean water and sanitation, expanding economic opportunity through community-based approaches.

About The Maitri Project :

- "For identifying 10000 Out Of School Girls (OOSG) and enrolling 4000 Out Of School Girls (OOSG) under Maitri Project at Sheikhpora district of Bihar."

Outcome Indicators

- Girl enrolment / drop out reversal in respective classes in the project area.
- Parents and children reporting no discrimination in classrooms
- School Management Committees (SMCs) made inclusive and functional
- Teachers and parents' committees made inclusive and functional

KEY ROLES & RESPONSIBILITIES:

1. Will extend Support to Community coordinator Identification of 10000 out of school girls in Sheikhpora district.
2. Will extend Support to Community coordinator Enrolment of 4000 out of school girls in Sheikhpora district.
3. Good coordination & Liaisoning with BEO/BRP/Principals & Teachers, removal of bottlenecks, reporting and etc.
4. Timely reporting and monitoring
5. Documentation of best practices
6. Guide and supervise the team
7. Any other task assigned time to time

EXPERIENCE & QUALIFICATION:

Qualifications: • **Minimum Graduate**

Skills and Experience:

- 2 Years work experience in development sector in similar project
- Experience of working at grassroots level with marginalized communities.
- Team management skills
- Convergence & Liaisoning skills
- Willingness to travel
- Excellent analytical, verbal, and written communications skills;
- Candidate must have two –wheeler with valid driving license.

Honorarium :

which is the standard honorarium of a Block Supervisor in the market. Will be determined based on your experience and based on previous honorarium.

Interested candidates are required to share the resume with subject line **Block Project Supervisor** (Sheikhpora) on rajeshranjan.dpmc@gmail.com and centredirect@yahoo.com by 15th February, 2023 **Female candidates are encouraged to apply.**