Centre DIRECT

Job Description
Position Title: **Community Coordinator**
No of Positions: **20**
Reporting Line: **Block Project Supervisor**
Location: Sheikhpura (Bihar)

About Centre DIRECT:

Centre DIRECT believes in empowering women, adolescent, children & youth, they will contribute in Nation's development in near future. Centre DIRECT envisages an organisation and just society were empowered women, adolescents & youth live healthy life. Centre DIRECT envisages an organization for transmitting of valuable knowledge with emphasis on human resource and social development. Enhancing and empowering women, adolescents & youths through education can thus enable them to live with dignity and self-reliance cutting across the barriers of customary biases and prejudices, social barrier of caste, class, gender, occupation and institutional barriers that prevent them from taking actions to improve their state both at the individual and collective level. We had successfully implemented many programmes 30 years across Bihar.

Our main focus is to empower women so much so that they can participate not only in the decision-making process, but in the planning and execution part too. We have worked in the direction of dissemination of information and capacity building. Centre DIRECT is working as a catalyst between all sections of the society in empowering women and to mainstream innovative initiatives through Community mobilization and advocacy to bring about desired change in women adolescent and children. We are trying our best to improve basic education, prevent the spread of disease, increase access to clean water and sanitation, expanding economic opportunity through community-based approaches.

About The Maitri Project :

• "For identifying 10000 Out of School Girls (OOSG) and enrolling 4000 Out Of School Girls (OOSG) under Maitri Project at Sheikhpura district of Bihar."
Outcome Indicators
• Girl enrolment / drop out reversal in respective classes in the project area.
• Parents and children reporting no discrimination in classrooms
• School Management Committees (SMCs) made inclusive and functional
• Teachers and parents' committees made inclusive and functional

KEY ROLES & RESPONSIBILITIES:

1. Monthly tracking and reporting of drop out girls/out of school girls,
2. counselling of parents of the drop out girls,
3. Coordination with PRI members and mobilization of parents along with drop out girls to enrol in mainstream school
4. Coordination with Principal and teachers for re-admission/ re-enrolment, retention/ consistency in continuity of drop out girl students in school
5. Overall drop out reversal activities in the schools of the community.
6. Will extend Support to parents for enrolment of out of school girls
7. Community mobilization including PRI members/teachers/anganwadi workers in issue of education
8. Timely reporting and follow up with enrolled students
9. Documentation of best practices
10. Any other task assigned by supervisor or line manager

EXPERIENCE & QUALIFICATION:
Qualifications: • **Minimum Graduate**
Skills and Experience:
• 1 Years work experience in development sector in similar project
• Experience of working at grassroots level with marginalized communities.
• Team player
• Convergence & Liaisoning skills
• Willingness to travel

Honorarium:
The selected candidate shall be paid a decent amount based on salary history, qualification and experience. Interested candidates are required to share the resume with subject line **Community Coordinator** (Sheikhpura) on rajeshranjan.dpmc@gmail.com and centredirect@yahoo.com by 15th February, 2023. **Female candidates are encouraged to apply.**

Centre DIRECT is an equal opportunity provider and does not discriminate based on race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability and/or marital status. We encourage candidates from all the segments to apply for this post.
Due to the heavy inflow of resumes, only shortlisted candidates will be contacted.