

(Certificate to be given by Chartered Accountant)

We have audited the account of *Centre for Documentation, Information, Research, Education, Communication & Training (Centre Direct), 4B Charu Villa Apt, Boring Road, Patna, Bihar, PIN 800001*, registered vide no. 295 of 1993-94 in the State of Bihar (under Societies Registration Act, 1860) for the year ending 31st March, 2023 and examined all relevant books and vouchers and certify that according to the audited account:

- i) The brought forward foreign contribution at the beginning of the year 2022-23 was Rs. 1,11,96,991.72;
- ii) Foreign contribution of/worth Rs. 1,91,42,391.53 was received by the association during the year 2022-23;
- iii) Interest accrued on foreign contribution and other income derived from foreign contribution or interest thereon of/worth Rs. 3,06,561.32 was received by the association during the year 2022-23;
- iv) The balance of unutilized foreign contribution with the association at the end of the year 2022-23 was Rs. 1,37,55,199.97.
- (v) Certified that the Association has maintained the accounts of foreign contribution and records relating thereto in the manner specified in section 19 of the Foreign Contribution (Regulation) Act, 2010 (42 of 2010) read of rule 17 of the Foreign Contribution (Regulation) Rules, 2011.
- vi) The information furnished in this certificate and in the enclosed Balance-Sheet and Statement of Receipt & Payment is correct as checked by us.
- (vii) The association has utilized the foreign contribution received for the purpose(s) it is registered/granted prior permission under the Foreign Contribution (Regulation) Act, 2010 (42 of 2010).

Place: Patna

Date: the 15th. July, 2023

For R J Kumar & Company
Chartered Accountants



Jayant Kumar)

Partner

M.No.: 429759 FRN. – 021938C
UDIN -23429759BGWWKD9492

THE CENTRE FOR DOCUMENTATION, INFORMATION, RESEARCH, EDUCATION, COMMUNICATION & TRAINING, PATNA 800001

Balance Sheet of Foreign Contribution
As at 31st March, 2023

Liabilities		Assets	
Assets Fund :		Fixed Assets	
As per last a/c	20,47,846.00	As per Annexure 'A'	20,47,846.00
Add: Addition during the year	0.00		
Foreign Contribution Fund :		Closing Balance :	
As per last account	1,11,96,991.72	Book Overdraft with :	
Add - Surplus for the year	25,58,208.25	Bank of Baroda, S.K. Puri, Patna	
		(SB A/c No. 18630100002788)	5,994.22
		FD with Bank of Baroda, Patna	1,31,36,101.72
		Bank of Baroda, BMZ Project	4,74,311.09
		State Bank of India, New Delhi	1,23,810.94
		Cash in Hand	0.00
		Project Advance	14,982.00
			1,37,55,199.97
			<u>1,58,03,045.97</u>
			<u>1,58,03,045.97</u>

Place: Patna
Date : 15th. July, 2023

In terms of our report attached
For R J Kumar & Company
Chartered Accountants

Abharna
Programme Secretary
Centre DIRECT

Pisharna
General Secretary
Centre DIRECT

Jayant Kumar
Partner
M.N.-429759
F.R.N.-021938C

THE CENTRE FOR DOCUMENTATION, INFORMATION, RESEARCH, EDUCATION, COMMUNICATION & TRAINING, PATNA 800001

Income & Expenditure Account of Foreign Contribution
For the year ended 31st. March, 2023

Expenditure		Income	
To Foreign Contribution Section Expenses : As per Annexure 'B'			
To Balance c/d		By Foreign Contributions :	
		British Asian Trust (Kawach Project)	1,31,21,712.00
	1,68,66,243.60	TDH GIZ Project-Pilot Project- End Child Labour	3,43,038.19
		TDH BMZ Project - SEWOH VSS II	26,24,218.34
	25,82,709.25	Educate Girls	30,51,383.00
		Give Foundation, USA	2,040.00
			1,91,42,391.53
		By Interest from Bank	
		Interest from Bank (Designated A/c)	38,413.00
		Interest from Bank	23,141.32
		Interest from FD	2,45,007.00
			3,06,561.32

1,94,48,952.85

To TDS Written Off
To Surplus transferred to Balance Sheet

24,501.00
25,58,208.25

By Balance b/d

25,82,709.25

1,94,48,952.85

25,82,709.25

Place: Patna
Date : 15th. July, 2023

In terms of our report attached

For R J Kumar & Company
Chartered Accountants

Alghama
Programme Secretary
Centre DIRECT

Alghama
General Secretary
Centre DIRECT

(Jayant Kumar)
Partner
M.N.-429759
F.R.N.-021938C

Statement of Receipts & Payment of Foreign Contribution
For the year ended 31st. March, 2023

3,06,45,944.57

In terms of our report attached

Date: 15th. July, 2023

**For R J Kumar & Company
Chartered Accountants**

Fisheries
General Secretary
Centre DIRECT

Alhassan
Programme Secretaire
Centre DIRECT

Details of Fixed Assets as at 31st. March, 2023

Particulars	Amount (At Cost)	
Motor Bike	4,61,788.00	
Office Equipment	23,000.00	
Furniture & Fixture (SQ)	31,389.00	
Furniture & Fixture (All)	2,09,160.00	
Computer (All)	2,41,030.00	
Computer (SQ)	1,46,780.00	
Computer (Reintegrated)	41,000.00	
Inverter (SQ)	19,000.00	
Stitching Machine with Stand	1,25,280.00	
Mobile Phone	43,450.00	
Digital Camera (SQ)	17,600.00	
Laptop (CLFJ)	1,34,400.00	
Printers (CLFJ)	21,500.00	
Mobile Phone (CLFJ)	52,240.00	
Computer (FF)	1,21,490.00	
Shed Costruction at Saraiya	2,81,567.00	
Furniture & Fixture (Freedom Fund)	77,172.00	20,47,846.00



Foreign Contribution Section Expenses for year ended 31st. March, 2023**1 British Asian Trust-India Recovery Fund Project :**

Admin Personnel Cost		
Finance Manager CLFJ	2,40,000.00	
Project Director CLFJ	<u>1,20,000.00</u>	3,60,000.00
Programme Contractual Costs		
6.1 Community Facilitator Stipend		5,95,000.00
Direct Programme Cost :		
Components 1		
7.1 Demand Generation and Creation of Golden Cards	16,933.00	
7.3 Interface between Communities and PM -Jay	12,799.00	
7.5 Interface between Communities and PM	2,000.00	
7.7 Multistakeholder Quartely Meeting with District Level	1,940.00	
Components 2		
7.10 Roll-out this process and Assess how SHGs	4,550.00	
7.12 Training with BRC/CRC/SMC	5,300.00	
7.8 Through PRA Exercise	20,500.00	
Components 3		
7.14 Partners and CVCs Support the District Administration	7,875.00	
7.16 Partner work with the District to ease Access	630.00	
Components 6		
7.24 Support for Survivors collective in 6 Blocks	53,659.00	
7.25 Capacity Building Training for Survivors Leavers	4,370.00	
7.27 Survivors Communications Allowance	15,169.00	
7.28 PCPC/WCPC meeting and events Cost	1,91,308.00	
7.29 Bridge Education Centre-2 in each Block	1,30,656.00	
7.30 Training of the teachers (Bridge Education)	26,535.00	
Components 7		
7.31 Support for return child & District Video Testimony	25,675.00	
7.32 Quarterly meeting with Transport and Law and enforcerr	<u>26,560.00</u>	5,46,459.00
Fringe Benefits		
Admin Fringe Benefits		
2.11 Project Director F	10,800.00	
2.12 Finance/ Admin Mananger F	32,400.00	
Program Fringe Benefits		
2.1 Team Leader F	50,400.00	
2.3 Reintegration District Lead Fieldworker F	20,400.00	
2.4 Reintegration Block Field worker F	99,252.00	
2.5 VLCPC District Lead Field Worker F	15,900.00	
2.6 VLCPC Block Lead Field Worker F	29,760.00	
2.7 District Monitoring Officer F (NIHS)	21,255.00	
2.8 Block Co-ordinator F (NIHS)	15,864.00	
2.9 Community Workers F (NIHS)	<u>29,070.00</u>	3,25,101.00
Overhead		
Over Head Expenses	2,51,436.75	2,51,436.75



Programme Personnel Costs

1.1 Team Leader P	4,20,000.00	
1.2 Team Leader VLCPC District P	1,80,000.00	
1.3 Reintegration District Lead Field Worker P	2,40,000.00	
1.4 Reintegration Block Field Worker P	8,51,000.00	
1.5 VLCPC District Lead Field Worker P	1,20,000.00	
1.6 VLCPC Block Field Worker P	3,80,000.00	
1.7 District Monitoring Officer (NIHS)	1,86,000.00	
1.8 Block Co-ordinator (NIHS)	1,24,800.00	
1.9 Community Workers (NIHS)	2,03,400.00	27,05,200.00

Supplies

Admin Supplies Costs

5.7 Office Communication Exps.	2,407.00	
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Program Supplies Costs

5.1 Stationery for Field	16,319.00	
5.2 Staff Communication Allowance	18,691.00	
5.3 Staff Meeting	4,200.00	
5.4 Stationery for Field (NIHS)	16,045.00	
5.5 Staff Communication Allowance	4,482.00	
5.6 Staff Meeting (NIHS)	7,900.00	70,044.00

Travel Cost

Admin Travel Costs

3.11 Project Director T	48,965.00	
3.12 Finance/ Admin Manager T	15,000.00	

Program Travel Costs

3.1 Team Leader T	99,497.00	
3.2 Team Leader VLCPC & District field Worker T	5,840.00	
3.3 Reintegration District Lead Field Worker T	11,766.00	
3.4 Reintegration Block Field Worker T	1,00,024.00	
3.5 VLCPC Block Field Worker T	36,435.00	
3.6 District Monitoring Officer T (NIHS)	18,706.00	
3.7 Block Co-ordinator T (NIHS)	33,232.00	
3.8 Community Workers T (NIHS)	57,466.00	4,26,931.00

52,80,171.75

2 EDUCATE GIRLS USA PROJECT:

Admin & Finance Costs

7.1 Project Director	60,000.00	
7.3 Account Officer	25,000.00	
7.4 Account Officer Fringe Benefits	0.00	

Program Operations Cost

1.1 Program Manager	1,00,000.00	
1.2 District Enrolment Coordinator cum M & E	60,000.00	
1.3 Block Project Supervisor	41,054.00	
1.4 Community Coordinator	94,800.00	

Staff Training Cost

4.1 Orientation of Project Staff	5,245.00	
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Staff Travel

3.1 Programme Manager Travel	6,100.00	
8.1 Contingency	35,942.25	4,28,141.25

4,28,141.25



3 British Asian Trust Kawach Project Expenses :

Component 1	
Utilisation of Gram Panchayat Budget on Child Labn	5,600.00
Component 2	
Effective and Timely Child Labour	5,800.00
Component 3	
Effective and Timely Education	12,300.00
Component 4	
Preventing Child Labour due to Emergency	19,700.00
Component 5	
Preventing Child Labour By Inclusion	19,650.00
Component 6	
Staff Communication Allowances	23,238.00
Support for Returned Child & District	1,08,278.00
Support for Survivor Collective 6 Blocks	46,954.00
Component 7	
PCPC/WCPC Meeting and Events Cost	2,99,915.00
Fringe Benefit Admin	
Finance/Admin Manger	32,400.00
Project Director	28,332.00
Overhead Cost	
Overhead Expenses	2,15,853.00
Personnel Programe Admin Cost	
Finance/Admin Manger	1,80,000.00
Project Director	82,500.00
Personal Programme Cost	
Block Worker P	1,20,000.00
Community Worker	1,94,025.00
District Monitoring officer	1,77,600.00
Reintegration Block Field Worker	7,36,900.00
Reintegration Dist Lead Field Worker	2,46,000.00
Team Leader	4,20,000.00
Team Leader VLPC District	1,80,000.00
VLPC Block Field Worker	3,84,000.00
VLPC District Lead Field Worker	1,20,000.00
Programme Contractual Costs	
PCPC Community Facilitator Stipend	6,28,000.00
Programme Fringe Benefits	
Block Worker F	16,912.00
Community Worker F	32,286.00
District Monitoring officer	31,402.00
Reintegration Block Field Worker	1,13,623.00
Reintegration Dist Lead Field Worker	32,379.00
Team Leader	51,412.00
Team Leader VLPC District	9,824.00
VLPC District Lead Field Worker	15,300.00
VLPC Block Field Worker	46,664.00
Supplies Costs Admin	
Communication Expenses	10,168.00
Supplies Costs Programme	
Staff Communication Allowances	7,231.00
Staff Meeting	18,478.00
Stationery For Field	28,131.00



Travel Cost Admin			
Finance / Admin Manager	16,000.00		
Project Director	54,031.00		
Travel Cost s Programme			
Block Worker F	9,032.00		
Community Worker F	41,398.00		
District Monitoring officer	29,311.00		
Reintegration Block Field Worker	1,69,342.00		
Reintegration Dist Lead Field Worker	29,817.00		
Team Leader	72,232.00		
Team Leader VLPC & District FW T	15,688.00		
VLPC Block Field Worker	53,250.00	51,90,956.00	51,90,956.00

4 TDH BMZ Project Expenses

Investment

Office Equipments and Sports Kits	0.00		
Organic Farming Kit	1,86,880.00		
Poultry	1,13,100.00		
Water Structures	2,69,783.00	5,69,763.00	

Operation Cost

Administrative Cost	27,586.20		
Audit fee	11,000.00		
Campaigning Right to Food	62,001.00		
Communication Cost	24,153.00		
Monitoring of Health and Nutrition	59,075.00		
Networking Children and Adolescent	3,64,265.00		
Networking Children and Women Group	1,63,588.00		
Office Cost	40,000.00		
Organic Farming	25,000.00		
Project Monitoring Cost	1,58,419.00		
Social Audit	18,830.00		
Training of Adolescent Girls	2,26,178.00		
Training of Statutory Committee	94,710.00	12,74,805.20	

Personnel Cost

Hon- Accountant	1,50,000.00		
Hon. Community Workers	5,00,500.00		
Hon. Project Coordinator	2,00,000.00		
Hon. Project Director	1,14,000.00	9,64,500.00	
Organic Farming			28,09,068.20



5 TDH GIZ Project Expenses**1. Personnel**

Project Director	54,000.00	
Accountant	75,000.00	
Driver Cum Office Support Person	21,000.00	
Field Programme Facilitator	2,34,000.00	
Central Programme Facilitator	1,05,000.00	
Research & Engagement Facilitator	75,000.00	5,64,000.00

2. Transport Cost/ Travel Expenses

Transport Cost	17,379.00	
Vehicle Maintenance Cost	0.00	
Fuel Cost	0.00	17,379.00

3. Event Cost

Supportive Activities	6,550.00	
Baseline and Feasibility Study	0.00	
Acess to Education	0.00	
Promoting Child Participation	3,59,312.00	
Strengthening Lokalen Health	3,53,934.00	
Alternative and Fair Sources	7,94,015.00	
Strengthening Cooperation	5,67,706.00	20,81,517.00

4. Procurement of Material Goods

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5. Other Cost/ Consumables

Project Office Rent with Maintenance	18,500.00	
Development of Project MIS	69,172.00	87,672.00

6. Administrative Overheads

Administrative Overheads	1,60,068.00	
Bank Charges	0.00	
Communication Expenses	181.72	
Office Expenses	21,505.00	
Office Expenses - Jammu	10,958.00	
Speed Post Expenses	0.00	
Stationery charges	0.00	
Travel Expenses (Maintenance)	1,980.00	
Travel Expenses to Field Staff	8,290.00	
Visit Expenses	7,100.00	2,10,082.72
		29,60,650.72

6 FC General Section Expenses

Animators	57,500.00	
Misc. Expenses	1,07,391.93	
Other Activity NIHS Project	48,462.00	
Project Office Rent	1,20,670.00	
Salary and Wages	5,27,000.00	
---	0.00	8,61,023.93
		8,61,023.93

Less - Unutilized Overhead Funds

6,63,768.25 1,97,255.68

Amount as per Statement of Receipt and Payment 1,68,66,243.60

Less - Fixed Assets 0.00

Amount as per Statement of Income and Expenses 1,68,66,243.60

